

## **CAPITAL IMPROVEMENT PLAN COMMITTEE**

### **Public Meeting Minutes**

### **September 10<sup>th</sup>, 2014**

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A business meeting of the New Durham CIP Advisory Committee was called to order at 6:30 PM in the Town Hall located off Main Street.

**Present:**

George Sherback, Member At-Large & Commissioner of CCVD  
Tony Bonanno, Appointed Budget Committee Member Representative  
Kristyn Bernier, member At-Large  
David Bickford, Selectmen's Representative  
Dot Veisel, Appointed Planning Board Representative

**Also Present:**

Jeremy Bourgeois, Town Administrator  
Michael Clarke, Road Agent  
Jennifer Nadeau, Office Manager  
Cathy Allyn, 1772 Meetinghouse Committee Chair  
Gregory Anthes, Resident

The committee reviewed and discussed the August 25, 2014 draft minutes. Edits were made.

**Motion by Dot Veisel, seconded by Kristyn Bernier to approve the August 25, 2014 minutes as amended. Motion passed unanimously.**

The committee reviewed the report from CMA Engineers regarding the Solid Waste Facility. SWF Office Manager Jennifer Nadeau stated that she wasn't sure if a switch to single stream would create a savings for the Town. It was stated that a proposal was done a few years back but the Town decided to not go in that direction. Single stream and curbside pickup options would be a benefit to the residents but more research is needed to determine if it will be cost effective for the Town. It was stated that the storm water regulations only apply to MSW and not to recyclables.

1772 Meetinghouse Chair Cathy Allyn discussed funding for the Meetinghouse with the committee. She stated that the goal is to fix the foundation, the roofing, inside of

building, then to add electricity and an additional room. The Timber Framers Guild would be willing to do a majority of the work as volunteers. It is anticipated that the total project cost would be around \$317,000 to restore the building. The goal of the committee is to get 40-50% of funding from grants. Ms. Allyn stated that by funding the Meetinghouse at \$25,000 per year they could reach the amount needed by 2022, which is the 250<sup>th</sup> “birthday” of the Meetinghouse. She stated the goal is to have the foundation completed in 2015. The next goal would be to approach other funding sources to complete the rest of the work. Architectural drawings were presented to the committee. Kristyn Bernier asked about the maintenance of the property and Cathy replied that eventually the maintenance and costs would have to be included in the Town’s budget. The committee discussed the proposed funding amount.

**Motion by Dot Veisel, seconded by Kristyn Bernier to recommend \$20,000 in funding for the 1772 Meetinghouse. Motion passed 3-2; David Bickford and Tony Bonanno were opposed.**

Road Agent Mike Clarke passed out updated spreadsheets for the Highway Department. Member Tony Bonanno passed out sheets with highway cost comparisons of New Durham, Gilmanton, and Strafford. These sheets compared the cost per mile for roads in the towns. The Road Agent objected to the data for various reasons and stated he was requesting the same funding for the replacement of trucks as in the past. The committee discussed the costs of plowing, ditching roads, difference in trucks, and paving. The Road Agent stated that there had been previous attempts to contract out portions of the Highway Department’s work and the Town rejected those proposals. Those attempts were prior to Mike’s tenure at the Highway Department and were more than twenty-five years ago. He also stated that Farmington tried contracting in the past and that the Town of Rollinsford has begun compiling their own equipment. The Road Agent and Office Manager asked for a specific list of questions in order to provide more data and answers for the committee. The committee agreed that more information was needed to continue the discussion. The committee decided to postpone the discussion until their next meeting, which will be scheduled after the data is collected and distributed.

**Motion by Dot Veisel, seconded by Kristyn Bernier to adjourn. Motion passed unanimously.**

**Meeting adjourned at 9:50 P.M.**

**SCHEDULE FOR FUTURE MEETINGS:**

**TBD**

APPROVED CAPITAL IMPROVEMENT PLAN COMMITTEE SEPTEMBER 10<sup>th</sup>,  
2014

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Respectfully submitted,  
Jeremy Bourgeois, Town Administrator